

Basic CQCS Training

Basic CQCS Training Agenda for Tuesday	
9:00 am - 9:30 am	Introduction to CQCS for Windows
9:30 am - 10:00 am	The CQCS Report Wizard
10:00 am - 10:30 am	The Visual Editor
10:30 am - 11:00 am	List Reports
11:00 am - 12:00 pm	Sum Reports
12:00 pm - 1:00 pm	Lunch
1:00 pm - 2:00 pm	The CQ Library
2:00 pm - 4:00 pm	Hands on Workshop

Intermediate CQCS Training

Intermediate CQCS Training Agenda for Wednesday	
9:00 am - 10:00 am	Creating Labels and Flat Files
10:00 am - 10:15 am	The Language Editor
10:15 am - 10:30 am	Using Global Fields
10:30 am - 11:00 am	Working with Dates
11:00 am - 12:00 pm	Defining Variables
12:00 pm - 1:00 pm	Lunch
1:00 pm - 1:30 pm	Fee Input Files
1:30 pm - 2:00 pm	Letters
2:00 pm - 2:30 pm	The CQ Library
2:30 pm - 4:00 pm	Hands on Workshop

Advanced CQCS Training

Advanced CQCS Training Agenda for Thursday	
9:00 am - 9:30 am	The FIND Clause
9:30 am - 10:30 am	Switches / Sort Items / Conditional Printing
10:30 am - 11:00 am	Comma Delimited Files
11:00 am - 11:30 am	External Files
11:30 am - 12:00 pm	Advanced Formatting
12:00 pm - 1:00 pm	Lunch
1:00 pm - 1:30 pm	Multiple Pass CQCS Enquiries
1:30 pm - 2:00 pm	The CQ Library
2:00 pm - 4:00 pm	Hands on Workshop